

The image shows a highly detailed stone doorway of a Gothic-style building. The doorway is framed by intricate carvings and columns. Inside the doorway, a large, vibrant red and gold tapestry is displayed, featuring a central figure with a crown and radiating light. Several people are gathered in the doorway, looking at the tapestry. The scene is partially framed by green leaves and branches at the top.

EUROPEAN
HERITAGE
HEADS
FORUM

ANNUAL REPORT
YEAR 2023 - 2024

TABLE OF CONTENTS

Activities

- *17th Annual Meeting in Sevilla* **5**
- *Task Force on Economy and Statistics (TFES)* **10**
- *European Heritage Legal Forum (EHLF)* **11**
- *The Troika* **12**
- *The Permanent Secretariat* **13**
- *Virtual Fika* **15**
- *EHHF exhibition: heritage destruction in Ukraine* **16**

Outlook for 2024-2025 **18**

Finances **19**

Membership **22**

Appendix **26**

EUROPEAN
HERITAGE
HEADS
FORUM



Activities

European Heritage Heads Forum (EHHF)

Mission Statement

The European Heritage Heads Forum is an informal professional and expert network gathering national heritage directors of Europe (in built heritage, landscapes and archaeology). It provides a forum for information and experience exchange about the management of the historic environment in the 21st century.

Since 2006, the members of the EHHF meet annually to highlight their shared interest in European cultural heritage.

Structure



This year's activities

In this section, you will discover the different activities that have been carried out by the EHHF this year. The period under focus ran from our last Annual Meeting in September 2023 and goes to December 2024. Highlights of the past year include:

- The **17th EHHF Annual Meeting**, which was held in September 2023 in Sevilla, under the theme "Heritage: A Living Being".
- The **Task Force on Economic and Statistics** paved the way with ESPON for the creation of a satellite account for cultural heritage with a view to improving the statistical data collection on cultural heritage.
- The **European Heritage Legal Forum** (EHLF) worked on several responses to European Commission consultations, and held an annual meeting in Brussels in April 2024.
- The **Troika** met online to discuss the current affairs of the EHHF and to make decisions together about the future of the Forum. It was especially involved in the recruitment process for a new secretary.
- A **virtual Fika** was held in March 2024 to update the network on the situation in Poland, present the work of the standing committees and share the outcomes of the CHARTER project.
- The **Permanent Secretariat** supervised the above-mentioned activities, coordinated an exhibition project on the destruction of heritage in Ukraine and supported the search for a new secretary, preparing the Secretariat for this transition.

EHHF - 17th Annual Meeting

Heritage: A Living Being

Sevilla, 27 - 29 September 2023



Group photo of the EHHF members in the Archivo General de Indias, venue of the 17th Annual Meeting

The 17th Annual Meeting of the EHHF took place in Sevilla, hosted by Mr Isaac Sastre de Diego and his colleagues from the Spanish Ministry of Culture.

The meeting was held from Wednesday 27th to Friday 29th of September 2023. It gathered about 50 representatives from 24 countries and regions. The Forum opened with a guided tour of Sevilla's Cathedral and old town, followed by a welcoming reception at the Museo de Bellas Artes. Thursday and Friday morning were dedicated to the conference itself, at the Archivo General de Indias.

Under the theme "Heritage: A Living Being", the EHHF celebrated the 20th anniversary of the UNESCO Convention for the Safeguarding of the Intangible Cultural Heritage, discussing the relationship between tangible and intangible cultural heritage in Europe. Local and international experts explored different facets of the topic, such as the UNESCO Convention, climate change, ICH in urban context, and much more. The Heads had the opportunity to exchange on their experiences, share good practices and ask for advice.

Members had the chance to enjoy the gardens of the Reales Alcazares for the official dinner on Thursday and were invited to attend a flamenco recital on Friday evening. The optional excursion on Saturday allowed the members of the Forum to discover UNESCO's World Heritage traditional olive tree landscape and *almazara* (oil press).

The full Executive Summary and the pictures are available on the EHHF website or upon request to the Secretariat.

INSPIRATIONAL KEYNOTE

UNESCO Convention For the Safeguarding of Intangible Cultural Heritage

Susanne Schnüttgen, chief of the Capacity Building and Heritage Policy Unit in the Living Heritage Entity at UNESCO, delivered a comprehensive overview of the 2003 *Convention for the Safeguarding of Intangible Cultural Heritage*. She highlighted the **paradigm shift** in preserving cultural heritage beyond physical sites to encompass practices, expressions, and knowledge. The Convention prioritises community respect, intergenerational transmission, and compatibility with human rights. Noteworthy mechanisms, including the **Representative List** and **Urgent Safeguarding List**, have promoted cultural diversity. With 181 ratified countries and 568 listed elements, the Convention fosters international cooperation, sustainable development, and peacebuilding. Ms Schnüttgen underscored milestones in the heritage sector, such as the role of sustainable development, NGO participation, and gender equality promotion. The presentation emphasised the **need for synergy** with other frameworks, community involvement, and ongoing assessment for meaningful protection of intangible cultural heritage in the 21st century.

THEME I Intangible cultural heritage and climate change

In his presentation, **Pier Luigi Petrillo**, professor of Cultural Heritage Law and UNESCO Chair at the Sapienza University, explored the intricate connections among Sustainable Development Goals (SDGs), climate change, and cultural heritage, with a specific emphasis on intangible cultural heritage. He underlined the importance of safeguarding intangible cultural heritage by advancing various SDGs and addressing climate change. Prof. Petrillo highlighted the broader significance of cultural heritage beyond tangible relics, framing it as a dynamic resource crucial for achieving sustainable development.

Using various examples, he demonstrated **how diverse intangible heritage traditions contribute to specific SDGs**, such as poverty reduction, zero hunger, health and well-being, clean water and sanitation, or climate action. The presentation concluded by emphasising that intangible cultural heritage defines identity, fosters cultural diversity, and serves as a survival strategy in the face of climate change, urging equal attention to both tangible and intangible heritage in governmental policies for a sustainable future.

THEME II Management of ICH in urban context

Gema Carrera, representing the *Andalusian Institute of Historical Heritage*, discussed the management of intangible cultural heritage in urban settings, revealing the city's unique identity shaped by spatial, temporal, and historical dimensions. Ms Carrera highlighted the importance of a **holistic approach** considering physical, socio-cultural, and political aspects, with a focus on community involvement. She addressed **risks** like commodification and gentrification and stressed the need to safeguard traditional practices and urban spaces. Using **examples from Andalusia**, the presentation showcased efforts in documenting and preserving intangible cultural heritage amidst modernisation challenges. The presentation also underscored the **role of citizens** in shaping cities, aligning with SDG 11, and highlighted successful strategies, particularly in Córdoba, where innovative management preserved the city's identity and fostered community amidst tourism challenges. Overall, the session dealt with the complexity of managing intangible cultural heritage in urban areas and advocated for a balanced approach that considers both material and immaterial aspects, involving communities for vibrant, sustainable, and culturally rich urban environments.

TWO MINUTES - TWO SLIDES SESSION

Initiatives on Intangible Cultural Heritage communication and diffusion

The **AUSTRIAN** Charterhouse, was transformed into an education center on historic handcrafts.
Brussels-BELGIUM Stock Exchange was renovated to showcase the beer culture's intangible heritage.
Flanders-BELGIUM implemented scholarship opportunities for craftsmanship transmission.
CROATIA safeguarded the living culture of Rovinj/Rovigno through small fishing boats.
ESTONIA created two types of "People keep the heritage alive" Awards.
FINLAND shared their efforts in implementing the Convention for the Safeguarding of the ICH.
GERMANY presented modern dance, organisations with shared interests and organs for UNESCO list.
ICELANDIC traditional architectural heritage has won interest among citizens with summer courses.
LATVIA promotes traditional songs and dances during an annual, highly popular, festival.
LITHUANIA is working on a communication system for the better protection of intangible heritage.
MALTA aims to involve the public more and highlights endangered cultural heritage practices.
NETHERLANDS' Saint George and the dragon tradition expanded in at least 5 other countries.
NORWAY presented its strategy to secure traditional craft in the future.
ROMANIA fostered Intangible Cultural Values through several initiatives and collaborative approach.
SLOVAKIA organises the popular "Master Craftsman Days" and "School of Crafts" initiatives.
SERBIA shared a vernacular architecture conservation project that is lasting for more than 20 years.
SCOTLAND's Past Forward programme celebrates people's urban heritage by including their heritage.
SWEDEN highlighted the importance of Heritage Days to foster public engagement.
ENGLAND's High Street programme focuses on celebrating these important community spaces.
In **SWITZERLAND** the "Better living" year explores the prospect "high quality of life - less resources".
WALES is preserving Welsh language through *Eisteddfod*, a dance, poetry and music festival.
SPAIN celebrated the International Women's Rights Day with a seminar on women as bearers of ICH.
POLAND works on the 'Recording Tradition' project to bridge tangible and intangible cultural heritage.

GROUP DISCUSSION

Typologies of ICH established by the UNESCO Convention and associated challenges

The group discussion session was introduced by Elena Vázquez, a technical advisor from the Spanish Ministry of Culture. The session aimed to explore the role of intangible cultural heritage in achieving sustainable development goals. Although culture is not an explicit objective in the sustainable development goals, it plays a crucial cross-cutting role in many of them. Participants were divided into five groups, each focusing on specific typologies of intangible cultural heritage, and linked to a related challenge.

- Performing arts and the challenges arising from tourism exploitation;
- Social practices, rituals and festive events and their relationship with the media;
- Knowledge concerning nature and the universe, and the challenge related to sustainability;
- Craftsmanship and the challenge posed by marketing handcrafted and traditional products;
- Endangered intangible heritage and its related challenge of sensitisation and awareness-raising.



NEWS FROM ICOMOS

As the President of **ICOMOS Spain**, Jordi Tresserras highlighted the organisation's historical significance, having played a pivotal role in the establishment of ICOMOS in 1965. Distinct for its diverse membership, ICOMOS Spain represents individual professionals and institutional members, including government ministries. Recently recognised as a **public utility structure**, it enjoys fiscal benefits and includes private entities in its initiatives.

Operating through various **committees**, ICOMOS Spain focuses on gender parity, integrating intangible heritage, incorporating heritage into urban planning, and collaborating internationally, particularly in Europe and Latin America. Key projects involve addressing **tourism's impacts** on local communities, exemplified by efforts in places such as Tossa de Mar. Mr Tresserras highlighted ongoing initiatives, including those addressing disruptive heritage elements, such as women's visibility, decolonisation, and LGBTQ+ perspectives, and underscored the importance of **inclusive narratives**.

UKRAINE'S CULTURAL HERITAGE IN WARTIME



In a video recorded for the EHF, **Mr Rostyslav Karandziev**, Ukraine's acting minister of culture, emphasised the critical importance of preserving Ukraine's cultural heritage amidst ongoing conflict. He highlighted the severe challenges posed by war, including the destruction of cultural sites and the erasure of history, and expressed gratitude to those assisting in documenting and restoring these treasures. He stressed that preserving Ukraine's cultural practices and traditions is vital for the **nation's identity and future**, underscoring the significance of sharing this heritage with the global community.

Ms Anastasia Bondar, deputy minister of culture and information policy for digital development, digital transformations, and digitalisation in Ukraine, provided an online update on the cultural heritage situation in Ukraine. Acknowledging **challenges such as shelling, illicit trafficking, and brain drain** since the conflict began nearly 600 days ago, Ms Bondar highlighted **positive developments**, including Ukraine's clear understanding of preservation challenges, creative approaches to heritage protection, strong collaborations domestically and internationally, the emergence of new cultural art, and international actions, such as listing sites on the Second Protocol of the 1954 Hague Convention. Despite challenges, Ukraine is gaining **unique experience in conflict heritage preservation**, potentially positioning itself as a leader in the field.

Ms Bondar highlighted **key areas for developing Ukraine's cultural heritage**, including addressing emergency response gaps, providing online training, promoting cultural exchange, offering financial support, and seeking international advocacy. Despite existing challenges, she expressed hope for positive change, underlining the **crucial role of international collaboration**.



Photos credit: Courtesy of the Ministry of Culture and Sports of Spain

From left to right:

1. View on the Cathedral Santa María de la Sede.
2. Miniature model of the Archivo General de Indias.
3. Meeting room.
4. The EHFH members at the Archivo General de Indias.
5. Inner courtyard of the Archivo General de Indias.
6. Patio of the Museo de Bellas Artes.



TASK FORCE ON ECONOMY AND STATISTICS

The Task Force on Economy and Statistics, also called Task Force, was established at the Annual Meeting in Potsdam (Germany) in 2012 "to create a common methodology for collecting economic data of cultural heritage".

The Economic Task Force aims at formulating indicators on the economic contribution of physical cultural heritage at the European level in order to answer the current need for evidence-based policy making. The European Commission fully supports such initiative as formulated in its communication 'Towards an integrated approach to cultural heritage for Europe' published in July 2014 (COM(2014) 477 final).

Since its creation, the Economic Task Force has focused on gathering data on the contribution of physical cultural heritage to gross added-value and to generated jobs in (i) the building and construction sector, (ii) the tourism sector, (iii) the real estate and property sector and (iv) the cultural and creative industries.

Annual Report 2023-2024

The Task Force organised a hybrid workshop in Vienna on 6-7 June 2023 to raise the question 'how to deal with the existing ESPON studies on the socio-economic and well-being impacts of cultural heritage' and to discuss new topics such as life-cycle extension and re-use of existing (historic) buildings and environmental indicators.

Economic impact of material cultural heritage: Eurostat satellite account

One main result of the workshop in Vienna was that ESPON and Eurostat agreed on the fact that a satellite account on material cultural heritage is needed. The Task Force and Troika supported the idea.

At the Virtual Fika, on 27th March 2024, Zintis Hermansons, Research and Policy manager at the ESPON European Grouping of Territorial Cooperation (ESPON EGTC), elaborated on the idea to fund such a study by ESPON.

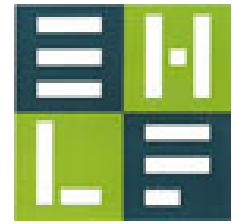
ESPON is an EU INTERREG programme. It delivers quality expertise including territorial analyses, data and policy advice to public authorities in 27 EU countries and 4 partner states. ESPON helps public authorities to benchmark their country, region or city, identify new challenges and potentials, and shape successful policies for the future.

The main aim of the "Material cultural heritage satellite account" project is to develop a methodology that can be used by EUROSTAT and national statistic institutes to draw a picture of the contribution of material cultural heritage to the economy.

In June, ESPON launched the call for tenders to create this satellite account (see: <https://ted.europa.eu/en/notice/-/detail/374090-2024eu>). The project will officially start in the autumn of 2024 and should be finalised in 2025. The company selected by ESPON will mandatorily have to conduct consultations with the Task Force and the Heads during the project's process. Further, the idea is that ESPON will also organise a hybrid event together with the Task Force and interested EHHF Heads to discuss the project with the conducting company, giving feedback and supporting the process with our expertise.

*Paul Mahringer,
Chairman of the Task Force on Economy and Statistics.*

EUROPEAN HERITAGE LEGAL FORUM



The European Heritage Legal Forums (EHLF) is one of the two standing committees of the EHHF. Its mission is to improve the Heads' capacity for early identification of EU legislation which may cause a potential threat to cultural heritage.

Members of the Legal Forum observe the development of EU regulations using the EUR - Lex platform and their professional network. The EHLF chair/board consequently flags concerns to the members and to the directors. These concerns can then prompt member countries to act towards the EU according to their mandate, to secure cultural heritage.

The EHLF also shares best practices on national level regulations amongst members, which proves to be especially useful in the development of new regulations and revision of Cultural Heritage Acts across Europe.

We remain at your service, please contact us for further details.

Annual Report 2023-2024

In September 2023, the EHLF attended the EHHF's Annual Meeting in Sevilla, and gave a presentation of its work. Among other topics, I talked about our joint effort and work on the Energy Performance of Buildings Directive (EPBD). I also introduced the 'alerts' - the memos the EHLF wants to send to the directors and members when a problematic directive is identified. Thank you for your interest and engagement in legal issues and challenges.

Alerts

After the meeting in Sevilla, the EHLF sent out alerts on lead and creosote. Both topics are under control for the moment - creosote especially, because it was of interest in finding environmentally friendly alternatives, whilst the process to ban lead was stopped.

Alerts on taxonomy and updates on EPBD were recently shared with the network. Please read the alerts and talk to your EHLF-representative for details on these important issues.

Collecting best practices

Our Secretariat in Brussels has collected the legal best practice that we gathered this period. Thank you, Juliette! This is especially useful for ongoing revisions on Cultural Heritage Acts.

EHLF annual meeting

In April 2024, we had a hybrid full member meeting in Brussels. EUR-Lex was present, from Luxembourg, giving the members a full day course in using their platform to be able to effectively observe EU legislation. This is a crucial task for EHLF members. We also had presentations on different topics, among others on EU taxonomy, the EU law pipeline and system, the EHLF mandate and work. Thank you to the presenters and colleagues for the fruitful discussions.

A special thank you to board member Vera Ameels and secretary Juliette Toussaint for organising our meeting, refreshments and outings.

Thank you, Juliette! Welcome, Manu!

Our dear secretary Juliette left us. Thank you so much, Juliette for your hard work and enthusiasm in the period you have been with us. We are happy for your new adventures - travelling by bike - but will of course miss you. A warm welcome to our new secretary Manu, who started working in September. We look forward to working with you!

Tove Elise Ihler,

Chair of the European Heritage Legal Forum.

(1) https://www.europarl.europa.eu/doceo/document/TA-9-2023-0068_EN.html#title1

THE TROIKA

The steering committee of the EHHF is usually referred to as the Troika. It is composed of the Head (or Heads) of the hosting country for the current annual meeting, the Head of the country who hosted it the previous year, and the Head of the country who will host it the year after. Troika meetings are chaired by the host of the current annual meeting and assisted by the EHHF administrative secretary.



Isaac Sastre de Diego



Marlena Happach



Kurt Farrugia



Troika Meetings

The EHHF Annual Meeting in Sevilla was an opportunity for the Troika to meet physically and to discuss future EHHF projects and prospects. Alex Paterson, chief executive of Historic England, was warmly thanked for his 3-year mandate within the Troika, his commitment and the organisation of the 16th Annual Meeting in Edinburgh.

A couple of weeks after the Sevilla meeting, **Mr Kurt Farrugia agreed to join the Troika on behalf of Malta** in 2023 and to host our Forum's Annual Meeting in 2025.

In December 2023, Poland, as the current head of the Troika, received the **EHHF secretary in Kraków**, in order to review the activities of the Forum and to plan the 2024 Annual Meeting.

In March 2024, the new Troika met via Zoom and had a **meeting reuniting Spain, Poland and Malta**. Malta was officially welcomed in the Troika and members debriefed the Sevilla meeting, concluding that it was a general success. The other topics on the agenda were: the reorganisation within the Polish National Institute for Cultural Heritage and the inability to serenely plan the Annual Meeting in May 2024, the organisation of an online virtual Fika at the end of March, and the exhibition project in Brussels about destroyed heritage in Ukraine.

In March 2024, the Troika and the Secretariat organised an **online Fika** which was held on February 1st (see below, page 15). During this period the Troika was given a presentation of the **2023 accounts and 2024 budget**. Both were endorsed by the Troika (see below p. 20).

Between April and June 2024, the Troika met several times to discuss urgent matters including the organisation of the exhibition in Brussels, the difficulties in organising the Annual Meeting in Kraków and the Secretariat's transition. In June and July 2024, the Troika was involved in the **recruiting process** to select a new secretary for the EHHF.

PERMANENT SECRETARIAT

MISSION

The EHHF administrative secretary acts as a single point of contact and facilitates liaison between the Heads, sharing news, following up actions of EHHF meetings, representing the Forum. The secretary also assists the host country with the organisation of the Annual Meeting and provides assistance to the two EHHF standing committees, the European Heritage Legal Forum (EHLF) and the Task Force on Economy and Statistics. The Secretariat exchanges on a regular basis with each member institution and maintains an effective communication throughout the year.

The Secretariat is hosted by the Brussels Directorate for Cultural Heritage (URBAN Brussels). Every year, the overall budget allows the continuation of the Permanent Secretariat.

The voluntary financial contributions to support the Permanent Secretariat are still following the same scheme, as agreed in Bern in 2016: a three-year commitment with a maximum of 2,500€/year per country.

Ms Juliette Toussaint, administrative secretary since August 2021, handed over her responsibilities to the new secretary, Manu Ledure, at the end of August 2024. The contract will be pursued for the remainder of the three-year mandate, and renewed upon a vote at the next 2025 Annual Meeting.

MONITORING MEMBERSHIP

In addition to regularly updating the contact information for each member administration, the EHHF Secretariat continued its efforts to ensure participation to the Forum. An average of 25 member administrations are represented at each meeting, with higher numbers being seen in the last two years.

When sending the invitations to the Annual Meeting, the Secretariat attempts to re-establish contact with the administrations that had stopped coming to the annual meetings or the ones which never participated in the Forum before. In 2023, these efforts resulted in the participation of Croatia and Serbia in the Annual Meeting in Sevilla.

BUDGET

The administrative secretary is responsible for the accounts and budget of the Forum. Every year in January, the administrative secretary makes sure to review the Letters of Commitment, to contact all the voluntary contributing administrations and to prepare the payment letters. Once the contributions are collected, the Secretariat is able to propose a preliminary budget to the Troika. The budget includes wages and operating costs of the Secretariat (documentation, website management, communication, etc.). The average budget for annual expenses is slightly over 50,000€. The accounts and budget must be approved by the Troika every year.

EHHF PROJECTS

The administrative secretary must also be a driving force behind EHHF projects. Thus, when an exhibition project idea came up at the last Annual Meeting in Sevilla, the Secretariat coordinated and brought together the relevant stakeholders to transform this project into a reality. The result was the exhibition *'Destroying Heritage: A conflict strategy'*, on display for 2 months in the heart of Brussels and ready to travel to interested member countries. More information on page 17.

COMMUNICATION AND ARCHIVES

The administrative secretary takes care of the circulation of information within the Forum. Throughout the year, all member administrations and partner organisations are welcome to share relevant communications with the Secretariat in order to distribute it to other members, whether it concerns a particular project, an invitation to a conference or event, or an issue which would require complementary points of view. The members therefore have the opportunity and means to circulate information whenever necessary.

In terms of communication, the EHHF is also attentive to developing useful digital tools for its members. The EHHF website, which had faced technical issues in the past, was entirely rebuilt in 2021, and digital meetings ("Fika") are held every year to help members keep in touch with each other in between two annual meetings. This year's Fika was held in March 2024 (see p.16).

In 2022, two suggestions of the Secretariat were approved during the Edinburgh Annual Meeting:

- An 'Events' page was added to the website so that members can share their international events.
- The online Forum was replaced with an 'online library' which allows the exchange of good practices between members to be archived and made available in an easy and searchable way.

REPRESENTATION

Slowly coming back after the Covid period, the Secretariat also has a role in representing the network in member countries when appropriate.

On 15-16th April 2024, the Secretariat represented the EHHF during the conference: "**Unity in Diversity? Culture, Heritage and Identity in Europe**" in Antwerp, organised in the context of the Belgian Presidency of the Council of the EU.

ARCHIVES

The Permanent Secretariat is in charge of keeping the memory of past meetings and communications within the Forum. The main purpose of the archives and the reporting activities is indeed to ensure a continuity from one year to another, from one theme to another. The website and the online library mentioned above contribute to this objective.

SUPPORT IN ORGANISING EVENTS

One of the main tasks of the administrative secretary is to assist the hosting country in the organisation of the annual meetings. The Secretariat therefore administrates every communication in this regard with the members of the Forum: the official invitations, the practical information, the follow up on the registration process with the hosting organisation, etc. It is also in charge of writing and editing the Annual Report, the Heads' Booklet, the programme and all the necessary printed material.

In that respect, the Secretariat paid a visit to the Polish National Institute for Cultural Heritage in December 2023 to prepare the Annual Meeting.

During and after the Annual Meeting, the administrative secretary continues to act as a point of contact and assistance for members and guests, monitoring the schedule, the minutes and preparing the executive summary.

The role also extends to support the organisation of physical meetings for the standing committees. The Secretariat was therefore in charge, together with the Flanders Heritage Agency, of organising the annual meeting of the EHLF in Brussels in April 2024.

The Secretariat also offers its assistance to the Heads coming to Brussels or planning to do so, in case they would need advice or support in their endeavours.

EHHF VIRTUAL FIKA

27 March 2024 - Online

The 4th EHHF Fika was held online on Wednesday 27 March 2024. The Fika formats were adopted by the EHHF during the Covid period for members to meet despite the travel restrictions. Nowadays, the Fika's format has been retained as an informal online meeting for the Heads in between two physical meetings, in order to maintain contact, and to share news and relevant information.

The Fika reunited **participants from 20 member administrations.** The agenda for the day was planned by the Troika and the Secretariat.

First, Ms Katarzyna Zalasińska - former chair of the Troika - explained that changes beyond their control in the Polish government have led to a potential major reorganisation of the Polish National Institute for Cultural Heritage. These uncertainties surrounding the future of the Institute resulted in the Secretariat and the Institute being unable to plan the 18th Annual Meeting at the end of May in Kraków.

Then, the Secretariat presented an exhibition project organised together with the Polish Institute for Cultural Heritage. Based in Brussels, the exhibition would feature images collected by Polish and Ukrainian photographers who have documented the destruction of heritage sites in Ukraine. While the exhibition will be on show at the Halles Saint-Géry (a famous historic building, home to the EHHF Secretariat), it is intended to travel and be shared with the EHHF network.

Prof. Lluís Bonet, coordinator of the CHARTER project (Cultural Heritage Actions to Refine Training, Education and Roles) joined the Fika in order to present the outcomes and recommendations of their extensive study. The CHARTER consortium represents a European alliance of 47 members gathering key stakeholders in education, industry, public bodies and cultural heritage professionals.

The end of the meeting was dedicated to updates from the two **standing committees**, the EHLF and the Task Force. Ms Tove Elise Ihler attracted attention on the **EHLF** alerts sent out to the Forum on European directives with possible negative impact on cultural heritage. This year, this concerned the *Energy Performance in Buildings Directive*, the lead ban through REACH regulation, photovoltaics and EU taxonomy. It was also announced that the EHLF annual meeting would take place in Brussels in April 2024. As for the **Task Force**, Mr Zintis Hermansons from ESPON joined the Fika in order to present their new project aiming at acquiring specific data on cultural heritage, with the help of the Task Force. It aims to develop a full-fledged methodology to gather data, outlining in detail all the aspects of a material cultural heritage satellite account (with subnational breakdowns where possible).

The full minutes of the conference are available on the EHHF website or upon request to the Secretariat.

EHHF EXHIBITION

DESTROYING HERITAGE: A CONFLICT STRATEGY

Brussels, June - August 2024



CONTEXT

The idea for the project started at the last EHHF Annual Meeting in Sevilla when Ms Katarzyna Zalasińska presented the report "Saving Ukraine's Culture" to the EHHF members. After the meeting, the report and a video were shared with the minutes of the meeting. Appealed by the strong images, Mr Thierry Wauters asked the Secretariat to seek the cooperation of the Polish National Institute for Cultural Heritage to organise an exhibition that would raise awareness among the public in Brussels on the massive destruction of cultural heritage in Ukraine.

THE EXHIBITION

The Polish National Institute for Cultural Heritage responded positively and with enthusiasm to this request and the joint efforts of the Secretariat and the Institute resulted in the exhibition "*Destroying Cultural Heritage: A conflict strategy*", displaying a selection of pictures from Polish and Ukrainian photographers: Marek Lemiesz (PL), Tomasz Grzywaczewski (PL) and Yurii Veres (UKR). The exhibition was held at the Halles Saint-Géry, a historic building in the centre of Brussels, which also hosts the EHHF Secretariat.

AN EHHF-WIDE PROJECT

While the project originated within the EHHF, it was also intended to be shared within the network. All the photo files and the introductory/concluding texts were available and ready to be shared to members or their partners if they wished to circulate the exhibition in their countries. This project wanted to illustrate the heart of the EHHF's mission: to share information and experience among its members, while enabling to draw attention to this crucial cultural heritage issue.

The full report of the exhibition is available on the EHHF website or upon request to the Secretariat.



OUTLOOK FOR THE END OF 2024 AND BEYOND

In 2024, the 18th EHHF Annual Meeting was planned in Kraków. The meeting was reported to December, due to changes in the management of the Polish National Heritage Institute.

This year's forum will focus on the **theme of heritage and emergencies**, offering insightful discussions, presentations, and networking opportunities in one of Europe's most historically rich cities.

The ongoing war in Ukraine, just beyond the Polish border, has highlighted the renewed importance of the Hague 1954 Convention. Additionally, this fall, significant floods across Central and Eastern Europe have further underscored the growing need for preparedness and resilience in protecting cultural heritage.

These experiences reinforce the importance of cooperation, information exchange, and sharing best practices among national heritage bodies. The Polish National Heritage Institute looks forward to engaging in meaningful discussions with its European counterparts on these critical issues.

2024 - 2025

The year 2023 has marked the beginning of a new period of operation for the EHHF, which will run until 2025 with a guaranteed budget until the end of this period.

Promising projects are emerging on the side of the EHHF's working committees, more details in their respective reports on pages 11-13 of this report.

In 2025, the Annual Meeting will be hosted by Malta, who will provide more details about this future event in the coming months.

Presently, there is no host for 2026 and expression of interest are being sought. If you are interested, please contact the Secretary or the Troika. Criteria for entering the Troika and hosting a meeting were set in 2018 under the Swedish presidency. This document can be found at the end of this Annual Report or shared with any member administration upon request.



FINANCES

Credit				
Voluntary contributions				
	2021	2022	2023	2024
Austria	€ 2,500	€ 2,500	€ 2,500	€ 2,500
Belgium-BRU	€ 1,400	€ 1,400	€ 1,400	€ 1,400
Belgium-FLAND	€ 1,400	€ 1,400	€ 1,400	€ 1,400
Belgium-WAL	€ 1,400	€ 1,400	€ -	€ -
Bulgaria	€ 500	€ 500	€ -	€ -
Croatia	€ -	€ -	€ 2,500	€ 2,500
Cyprus	€ 500	€ 500	€ -	€ -
Czech Republic	€ 500	€ 500	€ 1,000	€ 1,000
Denmark	€ 2,500	€ 2,500	€ 1,250	€ 1,250
Estonia	€ 1,000	€ 1,000	€ 1,000	€ 1,000
Finland	€ 2,500	€ 2,500	€ 2,500	€ 2,500
Germany	€ 2,500	€ 2,500	€ 2,500	€ 2,500
Greece	€ 500	€ 500	€ -	€ -
Iceland	€ 700	€ 700	€ 1,000	€ 1,000
Ireland	€ 2,500	€ 2,500	€ 2,500	€ 2,500
Latvia	€ 1,000	€ 1,000	€ 2,000	€ 2,000
Lithuania	€ 1,000	€ 1,000	€ 1,000	€ 1,000
Luxembourg	€ 2,000	€ 2,000	€ 2,000	€ 2,000
Malta	€ -	€ -	€ 500	€ 500
Netherlands	€ 2,500	€ 2,500	€ 2,500	€ 2,500
Norway	€ 2,500	€ 2,500	€ 2,500	€ 2,500
Poland	€ 2,000	€ 2,000	€ 2,000	€ 2,000
Portugal	€ 2,500	€ 2,500	€ 2,500	€ 2,500
Romania	€ 500	€ 500	€ 1,000	€ 1,000
Serbia	€ -	€ -	€ -	€ 1,000
Slovakia	€ 1,000	€ 1,000	€ 2,000	€ 2,000
Slovenia	€ 1,000	€ 1,000	€ 1,000	€ 1,000
Spain	€ -	€ -	€ 2,500	€ 2,500
Sweden	€ 2,500	€ 2,500	€ 2,500	€ 2,500
Switzerland	€ 2,500	€ 2,500	€ 2,628	€ 2,395
UK-England	€ 2,500	€ 2,500	€ 2,500	€ 2,500
UK - Northern Ir	€ 500	€ 500	€ 500	€ 500
UK-Scotland	€ 2,500	€ 2,500	€ 2,500	€ 2,500
UK-Wales	€ 500	€ 500	€ 500	€ 500
Sub Total	€ 47,400	€ 47,400	€ 52,178	€ 52,945
Equity	€6,671.00	-€3,169.47	€ 683	

Credit

In Edinburgh, members voted to maintain the current model for the Secretariat and member contributions. For the 2023-2025 period, the Secretariat collected letters of commitment from member administrations in September 2022. Eventually, 29 member administrations responded positively and committed financially for the 2023-2025 period for a total of 52,178€ per year.

RESERVES				
Reserves from the previous year	€36,566.00	€43,351.00	€ 38,843.54	€ 39,270.21
Reserves left for next year	€43,351.00	€ 38,843.54	€ 39,270.21	

The EHHF Secretariat accumulated reserves between 2014 and 2016, before a maximum of 2,500€/year was established and the administrative secretary position became part-time. Up to 72,000€ were collected every year (instead of 50,000 today), but never fully spent, allowing the Secretariat to build a reserve for exceptional expenses or investments.

In 2017, the new part-time secretary began with a 45,000€ reserve, which was mostly dented to provide the creation of the position under the supervision of the Brussels Directorate for Cultural Heritage. Beforehand, the Permanent Secretariat was hosted by the Flanders Heritage Agency.

The reserves are used to support the budget in particular cases (production of banners and extra travel expenses in 2019, website in 2020). In 2021, due to the drastic reduction of its activities, the Secretariat was able to spare some of the budget to provision the reserves up to 43,000€. In 2022, the Troika agreed to buy a new computer for the Secretariat with money from the reserves. The reserve was untouched in 2023, which left an amount of 39,270€ for 2024.

2023 Income Statement

Debit						
Secretariat Expenses						
				2021	2022	2023
Gross Salary (pay, ticket restaurant, allowances)				€36,500.00	€ 43,957.44	€ 46,069.21
Utilities (phone, public transport, etc.)				€1,133.01	€ 848.27	€ 849.39
Advertising (publications, printing, etc.)				€490.34	€ 781.23	€ 850.58
Travel costs & accommodation				€1,079.33	€ 2,097.88	€ 2,830.43
IT (Gmail business account, website license, etc.)				€1,461.59	€ 2,814.65	€ 1,117.97
Public relations and internal (meeting, business lunch, etc.)				€65.65	€ 70.00	€ 33.60
Sub total				€40,729.92	€ 50,569.47	€ 51,751.18
Exceptional expenses: new profesional computer				€0.00	€ 1,337.99	€0.00

Debit

- The 2023 **salary** was higher than the one budgeted due to several unbudgeted indexations in 2023.
- **Utilities costs** cover public transportation and telephone costs. They were higher than expected due to additional communication costs during the different EHHF travels.
- The **advertising** budget is dedicated to EHHF publications (Annual Report, Head's Booklet) and printing related to the Annual Meeting (brochure, name tags, etc.). The lower expenses are due to the choice of using mainly black and white in publications rather than colour. The Spanish Ministry of Culture also took care of some of the printing for the Annual Meeting.
- **Travel costs** cover transportation, accommodation and meals while travelling on the duties of the Secretariat. In 2023, this included the EHLF Annual Meeting in Prague, a workshop reuniting the Task Force and ESPON in Vienna, the 17th Annual Meeting in Sevilla, and a preparatory meeting for the 2024 Annual Meeting in Kraków. The amount spent is higher than anticipated because both the EHLF and the Taskorce held a physical meeting in 2023. The prices of flights and hotel are also getting higher in the current context.
- The low expenses in **public relations** are explained by the few trips made by the Secretariat and the absence of visits from members to Brussels.
- **IT expenses** relate to the EHHF's subscriptions to Google services (including the domain name), as well as the EHHF website maintenance. As no special projects were developed on the website, the budget was not exceeded.
- No exceptional expenditure was required in 2023.

2024 Ongoing Budget

Debit				
Secretariat Expenses				
	2021	2022	2023	Forecast 2024
Gross Salary (pay, ticket restaurant, allowances)	€36,500.00	€ 43,957.44	€ 46,069.21	€ 46,800.00
Utilities (phone, public transport, etc.)	€1,133.01	€ 848.27	€ 849.39	€ 850.00
Advertising (publications, printing, etc.)	€490.34	€ 781.23	€ 850.58	€ 1,000.00
Travel costs & accommodation	€1,079.33	€ 2,097.88	€ 2,830.43	€ 2,800.00
IT (Gmail business account, website license, etc.)	€1,461.59	€ 2,814.65	€ 1,117.97	€ 1,200.00
Public relations and internal (meeting, business lunch, etc.)	€65.65	€ 70.00	€ 33.60	€ 400.00
Sub total	€40,729.92	€ 50,569.47	€ 51,761.18	€ 53,060.00
Exceptional expenses: new professional computer	€0.00	€ 1,337.99	€0.00	€0.00
Exceptional expenses: new professional phone	€0.00	€ -	€0.00	€500.00

Debit

The 2024 budget is based on 2023's costs and expenses, adapted to match EHHF expenses as closely as possible. It was approved by the Troika in March 2024.

- The 2024 **salary** plans possible indexations in 2024.
- **Utilities costs** cover public transportation and telephone costs. They are based on last year's costs, to take into account additional phone expenses when travelling.
- The **advertising** budget is based on last year's costs for the three publications (Annual Report, Heads' Booklet, programme) and allow for a small margin in the event of additional printing costs.
- **Travel costs** are based on last year's expenditure for the following events: one Task Force meeting, EHHF representation at one event, the Annual Meeting in Kraków, and a preparatory meeting in Malta. There is no travel planned with the EHLF in 2024 as the meeting will be held in Brussels.
- The expenses in **public relations** remain the same and will be used for gifts when travelling and for hosting the EHLF coming to Brussels.
- **IT expenses** remain the same to cover EHHF's subscriptions to Google services (including the domain name), as well as the EHHF website maintenance. No special projects are planned on the website.
- **Exceptional expenditure for 2024:** the Troika approved an exceptional expense this year for a new professional phone for the new secretary taking up the position in September 2024.

MEMBERSHIP

Austria	Mr Christoph Bazil	President, Bundesdenkmalamt
	Mr Paul Mahringer	Director, Department for Monument Research, Bundesdenkmalamt http://www.bda.at/
Belgium - Brussels	Mr Thierry Wauters	Director, Department of Monuments & Sites (URBAN Brussels) http://patrimoine.brussels/
Belgium - Flanders	Mr Peter De Wilde	Director General, Flanders Heritage Agency
	Ms An Verhelst	Policy and Legal Director, Flanders Heritage Agency https://www.onroerenderfgoed.be/
Belgium – Wallonia	Ms Sophie Denoël	Inspector General, Wallonia Heritage Agency https://agencewallonnedupatrimoine.be
Bulgaria	Ms Ekaterina Djumalieva	Director, Department of Cultural Heritage, Museums and Visual Arts, Bulgarian Ministry of Culture http://mc.government.bg/
Croatia	Mr Tomislav Petrincec	Director, Cultural Heritage Protection Authority, Croatian Ministry of Culture and Media
	Mr Davor Trupković	Chief conservator, Cultural Heritage Protection Authority, Croatian Ministry of Culture and Media https://min-kulture.gov.hr/
Cyprus	Ms Georgoula Kourou	Head of Preservation & Cultural Heritage Section
	Ms Irene Hadjisavva	Planning Officer, Conservation Sector, Interior Ministry http://www.moi.gov.cy/moi/moiup/moi.nsf/index_gr/index_gr?OpenDocument
Czech Republic	Ms Naděžda Goryczková	Director General, Czech National Heritage Institute
	Ms Jana Michalčáková	Deputy General Director for Heritage Conservation, Czech National Heritage Institute https://www.npu.cz/cs/planujete-vylet
Denmark	Ms Sidsel Nordengaard	Director, Danish Agency for Culture and Palaces http://slks.dk/
Estonia	Ms Marilin Mihkelson	Director General, Estonian National Heritage Board http://www.muinas.ee/
Finland	Ms Tiina Merisalo	Director General, Finnish Heritage Agency
	Mr Stefan Wessman	Senior Advisor, Finnish Heritage Agency https://www.museovirasto.fi/en/
Germany	Mr Markus Harzenetter	President, Hessian State Office for Monuments and Sites https://www.vdl-denkmalpflege.de/
	Ms Ulrike Wendland	Managing Director, German National Committee for Heritage Conservation http://www.dnk.de/
	Mr Michael Rind	President, Association of State Archaeologists in the Federal Republic of Germany https://landesarchaeologen.de/
Greece	Ms Polyxeni Adam-Veleni	Director General, Antiquities & Cultural Heritage, Hellenic Ministry of Culture
	Ms Constantina Benissi	Head of International Cooperation and Organisations, Antiquities & Cultural Heritage, Hellenic Ministry of Culture https://www.culture.gov.gr/el/SitePages/default.aspx
Iceland	Mr Rúnar Leifsson	Director General, Icelandic Cultural Heritage Agency
	Ms Agnes Stefánsdóttir	Department Manager, Icelandic Cultural Heritage Agency http://www.minjastofnun.is/
Ireland	Mr Niall Ó Donnchú	Assistant Secretary General at Department Of Arts, Heritage and the Gaeltacht and Director General, National Parks and Wildlife Service
	Mr Daniel Sinnott	Principal Officer, Built Heritage & Architectural Policy Unit, Department of Housing, Local Government and Heritage https://www.chg.gov.ie/
Italy		Directorate for the Protection and Safety of Cultural Heritage https://www.beniculturali.it/
Latvia	Mr Juris Dambis	Director General, Latvian National Heritage Board https://www.nkmp.gov.lv/lv
Lithuania	Mr Vidmantas Bezaras	Director General, Cultural Heritage Department, Lithuanian Ministry of Culture
	Mr Alfredas Jomantas	Head of Division, Cultural Heritage Department, Lithuanian Ministry of Culture https://kvr.kpd.lt/#/
Luxembourg	Mr Patrick Sanavia	Director, Luxembourgish National Monuments and Sites Department https://ssmn.public.lu/fr.html
Malta	Mr Kurt Farrugia	Superintendent, Superintendence of Cultural Heritage https://culture.gov.mt/en/culturalheritage/Pages/Default.aspx
The Netherlands	Ms Susan Lammers	Director General, Dutch Cultural Heritage Agency
	Mr Ben de Vries	International Coordinator, Dutch Cultural Heritage Agency https://www.cultureelerfgoed.nl/

Norway	Ms Hanna Geiran	Director General, Norwegian Directorate for Cultural Heritage
	Ms Noelle Dahl-Poppe	Head of Section for International Cooperation and World Heritage, Norwegian Directorate for Cultural Heritage
	Ms Tove Elise Ihler	Senior Advisor, Norwegian Directorate for Cultural Heritage https://www.riksantikvaren.no/
Poland	Ms Marlena Happach	Director, Polish National Heritage Institute
	Ms Aleksandra Brodowska	International Cooperation Team, Polish National Heritage Institute https://www.nid.pl/en/
Portugal	Mr João Carlos dos Santos	Interim Director-General, Directorate General for Cultural Heritage, Portuguese Ministry of Culture
	Ms Cintia Pereira de Sousa	Senior Advisor to the Board of Directors, Directorate General for Cultural Heritage http://www.patrimoniocultural.gov.pt/en/
Romania	Ms Oana Zaharia	General Manager, Romanian National Heritage Institute
	Ms Dana Mihai	Deputy Director, Romanian National Heritage Institute https://patrimoni.ro/
Serbia	Dubravka Đukanović	Director General of the Republic Institute for the Protection of Cultural Monuments of Serbia https://heritage.gov.rs/english/index.php
Slovak Republic	Mr Pavol Ižvolt	Director General, Monuments Board of the Slovak Republic http://www.pamiatky.sk/en
Slovenia	Mr Jernej Hudolin	Director General, Slovenian Institute for the Protection of Cultural Heritage
	Mr Robert Peskar	Chief Conservator, Slovenian Institute for the Protection of Cultural Heritage
	Mr Boris Deanovic	Acting Director, Conservation Centre, Slovenian Institute for the Protection of Cultural Heritage http://www.zvkds.si/
Spain	Mr Isaac Sastre de Diego	Director General for Cultural Heritage and Fine Arts, Spanish Ministry of Culture
	Mr Olivie Bayón Céspedes	Deputy Director General for International Relations and EU, Spanish Ministry of Culture
	Ms María Agundez	Deputy Director, Management and Coordination Cultural Assets, Spanish Ministry of Culture
	Mr Sergio Vidal	European Affairs Counsellor, International Relations and European Union Department, Spanish Ministry of Culture
	Ms Margarita Cruz Boren	Contact Point for European Programmes, Management of Cultural Assets, Spanish Ministry of Culture http://www.culturaydeporte.gob.es/cultura/mc/bellasartes/presentacion.html
Sweden	Ms Susan Thedéen	Deputy Director General, Swedish National Heritage Board
	Ms Helena Lagerholm	Head of International Affairs, Swedish National Heritage Board http://www.raa.se/
Switzerland	Mr Oliver Martin	Head of Section Cultural Heritage and Historic Monuments (Baukultur), Swiss Federal Office of Culture https://ehhf.eu/the-heads/switzerland-2/
UK – England	Mr Duncan Wilson	Chief Executive, Historic England
	Ms Alexandra Warr	Head of International Strategy, Historic England https://historicengland.org.uk/
UK – Northern Ireland	Mr Paul Price	Director, Historic Environment, Northern Ireland's Department for Communities
	Ms Una Nelson	https://www.communities-ni.gov.uk/landing-pages/historic-environment
UK – Scotland	Ms Katerina Brown	Chief Executive, Historic Environment Scotland
	Ms Alison Turnbull	Director of External Relations and Partnerships https://www.historicenvironment.scot/
UK – Wales	Mr Gwilym Hughes	Head, Historic Environment Cadw https://cadw.gov.wales/
Ukraine	Ms Kateryna Chuyeva	Deputy Minister of Culture and Information Policy of Ukraine
	Ms Galyna Malinina	Chief expert, Department of International Cooperation and Protocol, Ukrainian Ministry of Culture https://minre.gov.ua/en/government-hotlines/government-hotlines-help-ministry-of-culture-and-information-policy/

BELGIUM - WALLONIA

Ms Sophie Denoël replaced Mr Jean Plumier as inspector general at the Walloon Heritage Agency in 2023.

BULGARIA

Ms Ekaterina Djumalieva replaced Ms Ouliana D. Maleeva as director of the Cultural Heritage, Museums and Fine Art Department at the Ministry of Culture of the Republic of Bulgaria.

POLAND

Ms Marlana Happach became the Director of the newly created National Heritage Institute, resulting from a fusion between National Heritage Institute and the National Institute for Monument Conservation.

SERBIA

Mr Goran Vasić replaced Ms Dubravka Đukanović as director general of the Republic Institute for the Protection of Cultural Monuments of Serbia.

SWEDEN

Ms Susanne Thedéen replaced Mr Joakim Malmström as director of the Swedish National Heritage Board.

UK - NORTHERN IRELAND

Mr Paul Price replaced Mr Iain Greenway as Director of the Historic Environment Division of Northern Ireland.

UK - SCOTLAND

Ms Katerina Brown has been appointed chief executive, replacing Mr Alex Paterson at the head of Historic Environment Scotland since September 2024.

Welcome to your new position and to the EHHF !

HEADS' BOOKLET

Every year, on the occasion of the Annual Meeting, the Heads' Booklet is distributed to all participants. The Booklet gathers recent photographs and biographies of all the members of the EHHF. In order to ensure long-lasting collaboration, to maintain the sense of membership and most of all, to get to know counterparts from all over Europe, member-administrations are invited to inform the Secretariat about any updates or modifications.

EUROPEAN
HERITAGE
HEADS
FORUM

Heads' Booklet

2024



APPENDIX

A BIT OF HISTORY...

	Country	City	Theme	Countries
2006	UK- England	London	Common Issues and Differences within Cultural Heritage Management in Europe	22
2007	Czech Republic	Prague	EU Directives and the role / impact of Cultural Heritage	21
2008	Denmark	Copenhagen	Climate Change and Energy Efficiency in Conservation	19
2009	Austria / Slovakia	Vienna / Bratislava	The Heritage Stimulus in a Time of Economic Recession	25
2010	France	Paris	Heritage and Tourism: Benefits and Risks	23
2011	The Netherlands	Amsterdam	Changes in Rural Heritage	24
2012	Germany	Postdam	Public Engagement with Cultural Heritage	22
2013	Norway	Oslo	Cooperation within the Cultural Heritage Sector	25
2014	Belgium	Leuven	Cultural Heritage in Urban Context: Threats and Opportunities	26
2015	Ireland	Dublin	Heritage-led Regeneration and Consolidation	22
2016	Switzerland	Bern	Change in the Cultural Heritage Sector	25
2017	Iceland	Reykjavik	Our Common Heritage - Sharing the Responsibility	23
2018	Luxembourg	Luxembourg	Old Sites and New Functions: Sharing our Built Heritage with the Next Generation	27
2019	Sweden	Stockholm	Cultural Heritage in Society : an integrated approach	28
20-21	Estonia	Tallinn	Digital Meetings (Pandemic) & Reconstruction	20
2022	Scotland	Edinburgh	Change and Renewal	25
2023	Spain	Sevilla	Living Heritage	

You can find the detail of the past annual meetings on the website of the EHHF.

ATTENDANCE TO EHHF ANNUAL MEETINGS

	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2021	2022	2023
	UK_England	Czech Republic	Denmark	Austria / Slovakia	France	The Netherlands	Germany	Norway	Belgium	Ireland	Switzerland	Iceland	Luxembourg	Sweden	Estonia	Scotland	Spain
Austria	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Belgium_Brussels				?	?	?	?		x	x	x	x	x	x	o	x	x
Belgium_Flanders				?	?	?	?	x	x	x	x	x	x	x	x	x	x
Belgium_Wallonia				?	?	?	?	x	x	x	x					x	
Bulgaria						x		x	x				x	x			
Croatia			x														x
Cyprus	x	x	x	x		x					x	x	x	x			x
Czech Republic	x	x	x	x	x	x	x	x	x	x	x	x	x	x		o	
Denmark	x	x	x	x	x	x	x	x	x	x	x	x	x	x	o		
Estonia	x	x	x		x	x	x	x	x	x	x	x	x	x	x		x
Finland	x	x	x	x	x	x		x	x	x	x	x	x	x	x	x	x
France	x		x	x	x	x	x	x	x								
Germany	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Greece		x		x	x		x	x	x		x		x	x			
Hungary	x	x	x	x	x			x	x	x							
Iceland		x	x	x	x	x	x	x	x	x	x	x	x	x	o	x	x
Ireland	x	x				x	x	x	x	x	x	x	x	x			
Italy	x					x	x	x	x	x	x						
Latvia	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Lithuania	x	x		x	x	x	x	x	x	x	x	x	x	x	x	x	x
Luxembourg				x	x	x	x	x	x	x	x	x	x	x	o	x	
Malta	x			x												x	x
The Netherlands	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Norway	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Poland	x	x	x	x	x	x	x	x	x	x	x					x	x
Portugal				x		x									o		
Romania											x	x	x	x	x	x	x
Serbia																	x
Slovakia	x	x	x	x	x		x	x	x	x	x	x	x	x			x
Slovenia	x	x	x	x	x	x	x	x	x	x	x	x	x				x
Spain	x	x		x	x				x						x	x	x
Sweden	x	x	x	x	x	x	x	x	x	x	x	x	x	x	o	x	x
Switzerland			x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
UK_England	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
UK_Northern Ireland	x			?	?	?	?	?	x	x	x						
UK_Scotland	x		x	?	?	?	?	?				x	x	x	o	x	x
UK_Wales	x		x	?	?	?	?	?	x	x			x	x		x	x
Georgie													x				
Ukraine																o	o
Total	22	21	19	25	23	24	22	25	30	26	28	24	27	28	20	25	24

CONTRIBUTING FINANCIALLY

LETTER OF COMMITMENT

On the basis of past years' experience, the need has been established to create a Permanent Secretariat (Oslo, 2013). To this end, the EHHF has set-up a three-years project of a Permanent Secretariat, from 2014 to 2016, from 2017 to 2019, from 2020 to 2022, and now, from 2023 to 2025. The EHHF Secretariat acts as the contact point for EHHF Heads, facilitating communication, exchange of information and networking among themselves, as well as with the EHLF and the Task Force. The tasks of the Secretariat are to enable communication between members, to handle information flows, and to assist the hosting country in the organisation of the Annual Meeting, ensuring a certain continuity and feedback from one year to another.

At the 2016 Annual Meeting in Bern, Switzerland, the following modalities have been agreed upon:

- The role of Secretary will become a part-time position, starting as of January 1st 2017.
- The salary should be commensurate with salary scales of the hosting organisation and the annual contributions.
- The budget from the EHHF will cover the salary and travel-related costs of the secretary.
- The overhead costs (office and all amenities) will be covered by the hosting organisation.
- For the next three-years period (2020-2021-2022), the project costs will continue to be financed by annual voluntary contributions of the member countries, the maximum being 2.500€/year (Bern, 2016).

Procedure for the payment of each annual contribution

The Permanent Secretariat, through the means of the hosting organisation will send an invoice by post and/or by e-mail to each EHHF members during the first quarter of the year.

COMMITMENT TO THE PROJECT "EHHF PERMANENT SECRETARIAT"	
1. Full Name:, Head of Organization: confirms commitment to participate financially to the project "EHHF Permanent Secretariat".	
2. The annual contribution for (Name of the country) to the financing of the above-described project for the period 2020-2021-2022 will be/year .	
Date:	Signature:

HOSTING AN ANNUAL MEETING

Every year, the Troika welcomes a new member in its steering board, for a period of three years. The newest member of the Troika is traditionally the host of the future Annual Meeting. In 2019, a set of criteria was established to facilitate the identification of potential hosts for future meetings.

Below, you will find the principles which should guide a potential volunteer in hosting an EHHF annual meeting, and thus becoming part of its steering wheel, the Troika.

- 1. Hosting an Annual Meeting is absolutely meant to be voluntary, as everything else in the EHHF (attending a meeting, contributing with a presentation, contributing financially to the Permanent Secretariat, etc.).**
- 2. Showing attendance to a series of previous annual meetings would be necessary, to keep tracks of the development of the Forum, of its content and of course of its members.**
- 3. Financial contribution to the EHHF Secretariat project would be regarded as a key factor to benefit from its support and expertise in the organisation of a meeting.**
- 4. A certain geographical spread would ideally be taken into account in the selection of further hosts, as the EHHF is not meant to remain in the same region every year.**
- 5. Countries/regions which never hosted a meeting in the past would be privileged.**

More information?

On the next page, you will find a brief overview of the programme expectations tied to hosting the EHHF Annual Meeting. For further questions or to receive a more complete overview of the responsibilities of host and Troika member, please reach out to the Permanent Secretariat at secretariat@ehhf.eu.

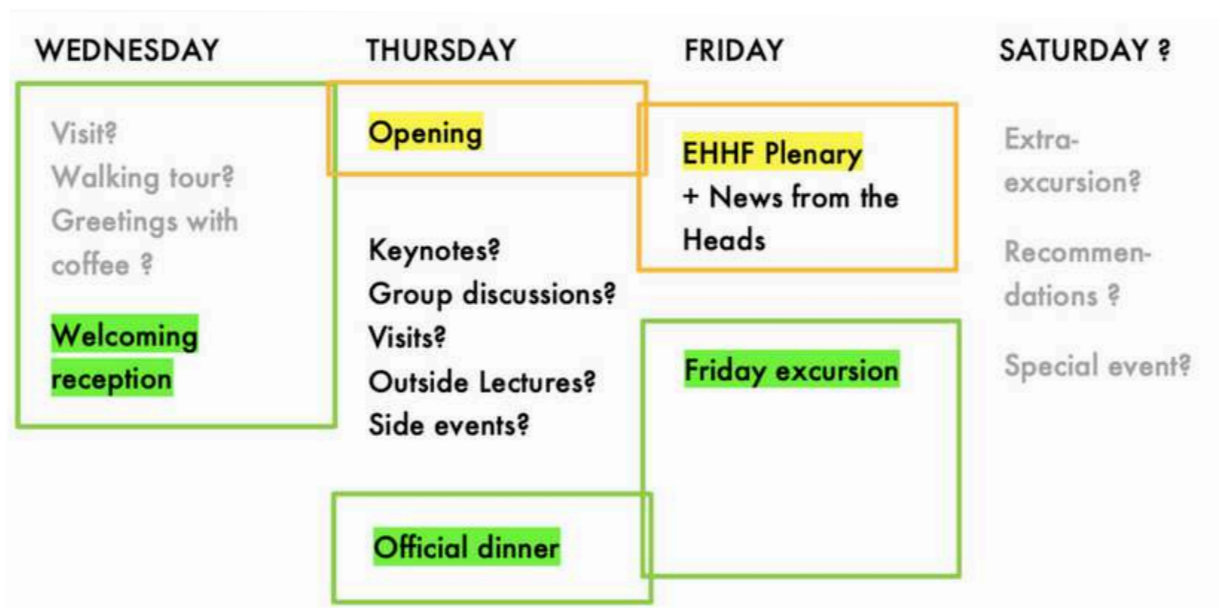


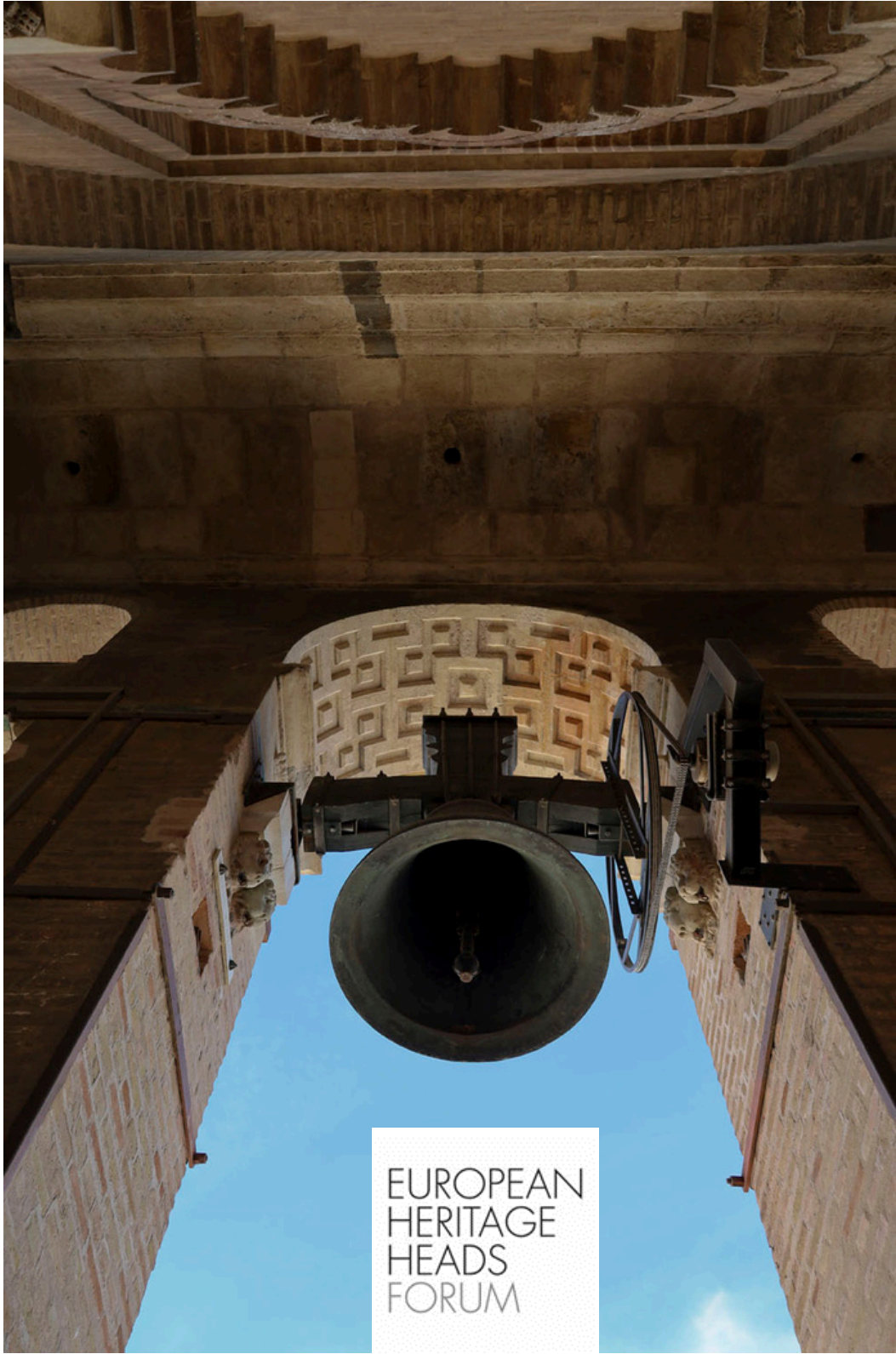
SHAPING A PROGRAMME - EXPECTATIONS

The Troika missioned the Permanent Secretariat to shape a document which would help potential future hosts to identify the main elements of an Annual Meeting, and what would be expected from one year to another. The document, available in the archives section of the website, gathers three past programmes (Iceland, Luxembourg and Sweden). It identifies the moments that have been repeated on purpose from one year to another, and categorised them into two different section:

- The **green areas** refer to the social parts of the programme: reception, dinner and excursions
- The **yellow areas** refer to the seated sessions: opening and plenary session

In between these moments, the hosting country shapes the programme that will best reflect on its objectives.





EUROPEAN
HERITAGE
HEADS
FORUM